

**PLANNING BOARD MEETING**  
**Tuesday August 9, 2011**  
**Stow Town Building**

1.	7:00	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

***Appointments***

6.	7:30	Jeff Brem <ul style="list-style-type: none"> <li>• Cushing Property</li> </ul>
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***Discussion/Action Items***

7.		AT& T – Proposal to add antennas to the Hillcrest Ave Facility
8.		Memo from Supt. of Streets – Guardrail for Sudbury Road Sidewalk
9.		Great Road on-street parking
10.		Review requirement for walkways in Habitech Developments <ul style="list-style-type: none"> <li>• Derby Woods</li> <li>• Pilot Point</li> <li>• Villages at Stow</li> </ul>
11.		Highgrove Estates Hammerhead Lot <ul style="list-style-type: none"> <li>• Review Open Space Restriction and Common Driveway Easement Documents</li> </ul>
12.		Pedestrian Walkway Planning - Route 117
13.	10 P.M.	Adjournment

**CORRESPONDENCE**

07/19/11 Letter from Conservation Commission to James Fenton RE: Highgrove Estates Inspection Fees  
07/22/11 Letter from Treasurer RE: Tax Clearance for RidgeWood LLC Application for Modification and Definitive Plan  
07/25/11 Comments from Assessors RE: RidgeWood LLC Application for Modification and Definitive Plan  
07/25/11 Notice from Town Clerk, RE: RidgeWood LLC Application for Modification and Definitive Plan  
07/27/11 Fax from James Fenton RE: Elementary School Building – Blasting Powder  
07/29/11 Email from MassPlanners List Serve RE: Wind Turbine Zoning Bylaw

**TOWN BOARDS AND COMMITTEES**

07/29/11 Building Department Certificate of Occupancy 29 Golden Drive  
08/02/11 Building Department Building Permit 487 Taylor Road  
08/03/11 Building Department Building Permits  
08/03/11 Conservation Commission Order of Conditions 222 Barton Road  
08/03/11 Conservation Commission Order of Conditions off Delaney Street  
08/03/11 Conservation Commission Certificate of Compliance 120 Barton Road  
08/03/11 Conservation Commission Order of Conditions 225 Hudson Road

**AREA TOWN BOARDS**

07/27/11 Harvard Planning Board Notice of Public Hearing RE: Cingular Wireless  
08/01/11 Sudbury ZBA Notice of Decision(s)  
08/01/11 Maynard Planning Board Notice of Public Hearing 1 and 2 Clock Tower Place  
08/02/11 Acton Board of Selectmen Notice of Public Hearing 32 Nagog Park  
08/02/11 Acton Board of Selectmen Notice of Public Hearing 65 Power Mill Road

**PUBLICATIONS**

07/29/11 APA Audio/Web Conference Training Series 2011-2012  
08/04/11 The Beacon Summer 2011 Issue  
08/04/11 Land Lines July 2011 Issue

**LOOKING AHEAD**

08/16/11 Planning Board Working Meeting  

- Zoning Bylaws
- Goals

08/18/11 Arbor Glen Site Walk, 9:00 a.m.  
09/06/11 Planning Board Meeting  

- Public Hearing – Barton Road Hammerhead Lot

*Posted: August 5, 2011*

- Public Hearing – Crow Island Boat rental and sales

09/13/11 Planning Board Meeting

09/20/11 Planning Board Meeting

09/30/11 Warrant Closes

<i>Task</i>	<i>Priority</i>	<u><i>Long</i></u> <u><i>Median</i></u> <u><i>ShortTerm</i></u>	<u><i>Timeline to</i></u> <u><i>begin</i></u>	<u><i>PB</i></u> <u><i>Member(s)</i></u>
Zoning Compliance • Establish Standard Process	H	S	Complete Process Established	
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	Ongoing	All
Sign Bylaw - Review and update Bylaw • Review draft document for Lower Village Sub-Committee • Design Standards • Review area town bylaws	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	All
Golf Course and Orchard Zoning • Overlay District? • Review EO418 buildout • Review Area Town Bylaws	H	S		Kathleen Lori
Lower Village Zoning • Set goals • Methods to achieve goals • Zoning Bylaw Amendments • Design Standards	M	L	Ongoing 02/01/11 meeting with property owners	Steve
Lower Village Common (Create a “sense of place”) • Report from Lower Village Committee	M	S		Lower Village Sub-Committee
Planned Conservation Development Bylaw (PCD) • Allow by Right • Designate Open Space First	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District • Review Floodplain Studies	L	L	Ongoing	

#### **Special Permit Review**

Kathleen	Arbor Glen
	Meeting House at Stow and Faxon Farm
Ernie Dodd	Bose Corp.
	C.W. Fuels
Steve Quinn	Center School Add/Reno
	Stow Community Recreation Park
	Hillcrest Ave. Wireless Service Facility
Lori Clark	Wheeler Road Wireless Service Facility
	Post Office and Gymnastics Club
	First Parish Church Wireless Service
Lenny Golder	Lower Village Place (Stow House of Pizza)
	Gleasondale Mill Wireless Service/New Cingular Wireless/Omni-Point

*Posted: August 5, 2011*